

ROUTING AND TRANSMITTAL SLIP

Date 7 MAY 86

TO: (Name, office symbol, room number, building, Agency/Post)

1. EXO/DDA

Initials Date 7 MAY 1986

2. ADDA

3. DDA

4. MS

5. SSA

action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

6. DDA REGISTRAR

cc: EACH DA OFFICE DIRECTOR

Done 5/7

KI

AEOL OK  
EO/L  
DDIC  
D/C

cc to all div / Staff chiefs pto.



EXECUTIVE SECRETARIAT  
ROUTING SLIP

STAT

TO:

	ACTION	INFO	DATE	INITIAL
1 DCI		X		
2 DDCI		X		
3 EXDIR	X			
4 D/ICS				
5 DDI	X			
6 DDA	X			
7 DDO	X			
8 DDS&T	X			
9 Chm/NIC	X			
10 GC	X			
11 IG	X			
12 Compt	X			
13 D/OLL	X			
14 D/PAO	X			
15 D/PERS				
16 VC/NIC		X		
17 C/S		X		
18 ES		X		
19				
20				
21				
22				

SUSPENSE

Date

Remarks

To All: Please see that all your people are reminded of, and comply with, this continuing policy.

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions.

FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

Phone No.

5941-102

\* GPO : 1981 O - 361-579 (148)

OPTIONAL FORM 41 (Rev. 7-76)  
Prescribed by GSA  
FPMR (41 CFR) 101-11.206

3637 (10-81)

6 May 86

Date

86- 1926



5 May 1986

NOTE TO: EXDIR  
DDI  
DDO  
DDS&T  
DDA  
GC  
IG  
Comptroller

FROM: Deputy Director of Central Intelligence

SUBJECT: PFIAB and Congressional Staff Inquiries

25X1

1. It is becoming increasingly difficult to monitor inquiries and tasking coming into the Agency from the PFIAB staff and Congressional Staffs, particularly when these are done informally either by telephone or personally.

25X1

2. In order to allow for rational management of our responses to inquiries from the PFIAB and Congressional Staffs, it is essential that this work be channeled through a single focal point. Neither the problem nor the solution are new, but it is imperative that your staffs be instructed to abide by the following:

- All PFIAB staff inquiries and tasking should be done through the office of the Executive Director. If contacted directly by the PFIAB staff, you should refer them to the EXDIR's office without making any commitments.
- All Congressional inquiries should be referred to the Office of Congressional Affairs. This includes inquiries from the General Accounting Office, Congressional Research Office, the Office of Technology Assessment and the Congressional Budget Office.

25X1

Robert M. Gates

25X1

cc: D/OCA

CONFIDENTIAL

CL BY SIGNER

DECL OADR